

REPUBLIC OF THE PHILIPPINES  
 PROVINCE OF CEBU  
 MUNICIPALITY OF SAN FERNANDO

OFFICE OF THE MUNICIPAL ENGINEER

Application No. \_\_\_\_\_

Permit Number \_\_\_\_\_

Date of Application \_\_\_\_\_

Date Issued \_\_\_\_\_

District/City/Municipality  
 AREA CODE 07-001

## MECHANICAL PERMIT

**BOX 1 (TO BE ACCOMPLISHED BY PROFESSIONAL MECHANICAL ENGINEER IN PRINT)**

NAME OF OWNER/ APPLICANT	LAST NAME	FIRST NAME	MI.
ADDRESS:	NO. STREET,	BARANGAY	CITY/MUNICIPALITY
LOCATION OF INSTALLATION:	NO. STREET	BARANGAY	CITY/MUNICIPALITY
SCOPE OF WORK:	(Addition of _____ (Removal of _____ ( ) New Installation ( ) Others (Specify) _____	BUILDING PERMIT NO. _____ Certificate of Occupancy No. _____	
USE OR TYPE OF OCCUPANCY:			
<input type="checkbox"/> Residential <input type="checkbox"/> Commercial <input type="checkbox"/> Industrial <input type="checkbox"/> Institutional		<input type="checkbox"/> Agricultural <input type="checkbox"/> Landscaping <input type="checkbox"/> Others (Specify) _____	
INSTALLATION AND OPERATION OF			
<input type="checkbox"/> Boiler <input type="checkbox"/> Pressure Vessels <input type="checkbox"/> Internal Combustion Engine <input type="checkbox"/> Refrigeration & Ice Making <input type="checkbox"/> Window Type Air-Condition <input type="checkbox"/> Package Air Conditioning Unit		<input type="checkbox"/> Central Air –Conditioning <input type="checkbox"/> Mechanical Ventilation <input type="checkbox"/> Escalator <input type="checkbox"/> Moving Sidewalk <input type="checkbox"/> Freight Elevation <input type="checkbox"/> Passenger Elevator	
		<input type="checkbox"/> Dump waiter <input type="checkbox"/> Pumps <input type="checkbox"/> Compressed Air Vacuum, Institutional and /or Industrial Gas <input type="checkbox"/> Pneumatic tubes, Convey And/or Monorails	
( ) OTHERS SPECIFY: _____			
PROPOSED DATE: _____		EXPECTED DATE _____	
OF INSTALLATION _____		OF COMPLETION _____	
TOTAL INSTALLATION COST: _____		PREPARED BY _____	

**BOX NO. 2 (TO BE ACCOMPLISHED BY THE BUILDING OFFICIAL)**

**ACTION TAKEN:**  
 PERMIT IS HEREBY GRANTED TO INSTALL THE MECHANICAL EQUIPMENT ENUMERATION HEREIN SUBJECT TO THE FOLLOWING CONDITIONS:

1. That the proposed Installation shall be in accordance with approved plans filed with this Office and in Conformity with the National Building Code.
2. That a duly Licensed Professional Mechanical Engineer be engaged to undertake the Installation, Construction
3. That a Certificate of Completion duly signed by a Professional Mechanical Engineer in-charge of Installation shall be submitted not later than seven ( 7 ) days after completion of the Installation.
4. That a Certificate of Final Inspection and a Certificate of Occupancy be secured prior to the Actual Occupancy of the Building.
5. That in Annual Certificate of Inspection shall be secured for the Continuous operation of the Mechanical Equipment Installed.

\_\_\_\_\_  
**BUILDING OFFICIAL**

**NOTE:**  
**THIS PERMIT MAY BE CANCELLED OR REVOKED PURSUANT TO SECTIONS 305 & 306 OF THE NATIONAL BUILDING CODE**

\_\_\_\_\_  
**DATE**

**BOX 3 (TO BE ACCOMPLISHED BY THE RECEIVING AND RECORDING SECTION)**

**BUILDING DOCUMENTS**

{Five (5) Sets Each}

- ( ) Mechanical Plans & Specifications ( ) Bill of Materials  
 ( ) Cost Estimates ( ) Others (Specify)

**BOX 4 (TO BE ACCOMPLISHED BY THE DIVISION/SECTION CONCERN)**

**ASSESSED FEE**

MECHANICAL	AMOUNT DUE	ASSESSED BY	O.R NUMBER	DATE PAID

REVIEWED:

CHIEF, PROCESSING DIV. /SEC.

**BOX 5 (TO BE ACCOMPLISHED BY THE DIVISION/SECTION CONCERN)**

**PROGRESS FLOW**

NOTED:	IN	OUT	ACTION/REMARKS	PROCESSED BY
Chief, Processing Division/Section				
RECEIVING AND RECORDING				
MECHANICAL				

WE HEREBY AFFIX OUR HANDS SIGNIFYING OUR CONFORMITY TO INFORMATION HEREIN ABOVE SETFORTH

**BOX 6**

PROF. MECHANICAL ENGINEER Signed and Sealed Plans & Specifications		PRC REG. NO.
PRINT NAME:		
ADDRESS:		
PTR NO.	DATE ISSUED:	PLACE ISSUED:
SIGNATURE:		TIN:

**BOX 8**

<b>APPLICANT</b>		
Comm. Tax Cert No	Date Issued	Place Issued

**BOX 7**

PROF. MECHANICAL ENGINEER Signed and Sealed Plans & Specifications		PRC REG. NO.
PRINT NAME:		
ADDRESS:		
PTR NO.	DATE ISSUED:	PLACE ISSUED:
SIGNATURE:		TIN: